



# ALLEGHENY VALLEY REGIONAL POLICE DEPARTMENT



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January 31, 2023

## Special Police Commission Meeting

The meeting was called to order by Michael Girardi, Chairman, at 4:32 p.m. at the Cheswick Borough Building located at 220 S. Atlantic Avenue, Cheswick, Pennsylvania followed by the Pledge of Allegiance.

### ROLL CALL:

Michael Girardi – Chairman

Amy Kuhns – Vice Chairman

Robert Kristof – Commissioner

Anthony Taliani, Jr. – Commissioner

Bradley Stanzione - Commissioner

Rick Stoneburner – Commissioner

Pamela Manning – Secretary

Jaclyn M. Shaw, Esq. – Solicitor

ABSENT – Michael Naviglia – Police Chief

Chairperson Girardi announced to the Board that he would be submitting his resignation effective immediately following the meeting, to pursue the position of Magisterial District Judge. He does not want his position on the Police Commission to appear as a conflict in seeking the role of a Judge.

### CITIZENS COMMENTS:

None

### CHIEFS OF POLICE REPORT:

None

## **GENERAL OFFICE:**

Motion by Commissioner Kristof to approve the bills to be paid, 2<sup>nd</sup> by Commissioner Kuhns. Motion passed unanimously.

Motion by Commissioner Kristof to authorize the payment of any utility or health insurance bills upon receipt, 2<sup>nd</sup> by Commissioner Stoneburner. Motion passed unanimously.

## **BUDGET and FINANCE:**

Motion by Commissioner Kuhns to approve the 2023 contract with All Traffic Solutions, Inc. at a cost of \$1,500.00, 2<sup>nd</sup> by Commissioner Stoneburner. Motion passed unanimously.

Motion by Commissioner Kuhns to apply the final amount of the VPA, KS State Bank (\$3,976.72) for the tablet, mounts and necessary equipment from Advanced Electronic Design, Inc. Discussion followed with an explanation of the need to upgrade from laptop computers to tablets and the ability to change from vehicle to vehicle. Motion 2<sup>nd</sup> by Commissioner Stanzione. Motion passed unanimously.

Motion by Commissioner Kuhns to approve a \$300,000.00 bond limit for Pamela Manning at a cost of \$375.00 per one year, 2<sup>nd</sup> by Commissioner Taliani. Motion passed unanimously.

Motion by Commissioner Kuhns to approve \$850.00 to Keith Miller for the purchase of a computer for the administrative office, 2<sup>nd</sup> by Commissioner Stoneburner. Motion passed unanimously.

Motion by Commissioner Kuhns to approve \$249.00 for the purchase of Microsoft Office program for the administrative office computer, 2<sup>nd</sup> by Commissioner Stanzione. Motion passed unanimously.

Motion by Commissioner Kuhns to approve the monthly salary for Pamela Manning, secretary/treasurer, in the amount of \$494.16 payable through ADP payroll account, 2<sup>nd</sup> by Commissioner Taliani. Motion passed unanimously.

Motion by Commissioner Kuhns to approve the monthly salary for Pamela Manning for payroll duties in the amount of \$148.00 payable through the ADP payroll account effective March 1, 2023. Discussion followed that Laura O'Day is to submit her resignation as payroll clerk for the February 14, 2023, Police Commission meeting effective February 28, 2023. Motion was 2<sup>nd</sup> by Commissioner Stoneburner. Motion passed unanimously.

**OPERATIONS COMMITTEE:**

Commissioner Kuhns and Chief Naviglia are working on protocols for hiring future full-time Officer.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Motion by Commissioner Kuhns to acknowledge receipt of pension study from PMRS, and to authorize solicitor, secretary, and chairman to prepare and execute appropriate documents, as requested by PMRS, to establish the plan under Allegheny Valley Regional Police Department. Discussion followed with Chairperson Girardi explaining how until this point in time, the police pensions have been kept under Springdale Township as the full-time officers were from that department. Now the pension fund will be transferred to the name of Allegheny Valley Regional Police Department. 2<sup>nd</sup> by Commissioner Stanzone. Motion passed unanimously.

**ADJOURNMENT:**

Commissioner Kuhns made the motion to adjourn the meeting at 4:42 p.m., 2<sup>nd</sup> by Commissioner Stoneburner. Motion passed unanimously.