



ALLEGHENY VALLEY REGIONAL POLICE DEPARTMENT



220 S. Atlantic Ave. Cheswick, PA

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February 14, 2023

MONTHLY POLICE COMMISSION MEETING

The meeting was called to order by Amy Kuhns, Vice Chairperson at 4:34 p.m. at the Cheswick Borough Building located at 220 S. Atlantic Avenue, Cheswick, Pennsylvania followed by the Pledge of Allegiance.

ROLL CALL:

- Amy Kuhns – Vice Chairperson
- Robert Kristof – Commissioner
- Bradley Stanzione - Commissioner
- Rick Stoneburner – Commissioner
- Anthony Taliani, Jr. – Commissioner
- Pamela Manning – Secretary
- Michael Naviglia – Chief of Police
- ABSENT – Jaclyn M. Shaw, Esq.

CITIZEN'S COMMENTS:

Brad Yaksich, Cheswick Council member was present
No comments

CHIEF OF POLICE REPORT:

Monthly statistics provided to the Board; 125 Events – 3 Incidents, 3 Arrests, 3 Adult, 0 Juvenile, 7 Traffic Citations, 4 Citations, 30 EMS.

GENERAL OFFICE:

Motion by Commissioner Kristof to approve the January 10, 2023 regular monthly meeting minutes, 2nd by Commissioner Stoneburner. Motion passed unanimously.

Motion by Commissioner Kristof to approve the January 31, 2023 special meeting minutes, 2nd by Commissioner Stanzione. Motion passed unanimously.

Motion by Commissioner Kristof to accept Michael Girardi's resignation as Chairperson and a member of the Allegheny Valley Regional Police Department effective January 31, 2023, 2nd by Commissioner Stanzione. Motion pass unanimously.

Motion by Commissioner Kristof to table the appointment of a new Chairperson of the Allegheny Valley Regional Police Commission, 2nd by Commissioner Taliani – Discussion followed that it would be best to wait until Cheswick Council appointed a member for the

vacancy. An appointment of the position of Chairperson will be on the March 2023 meeting agenda. Motion passed unanimously.

No action necessary to appoint a Vice-Chairperson.

BUDGET & FINANCE:

Motion by Commissioner Kristof to approve payment of the bills presented for February, 2nd by Commissioner Taliani. Discussion followed as Commissioner Taliani had questions on payment of solicitor's fees. It was stated an invoice is submitted to the Board for payment. Commissioner Taliani asked about the payment for the tablet, mount, equipment; secretary advised that the purchase was approved at the January meeting.

Motion by Commissioner Kristof to remove Michael Girardi as an authorized signer on all PNC accounts, 2nd by Commissioner Stoneburner. Motion passed unanimously.

Motion to add the new chairperson as an authorized signer was tabled by Commissioner Kristof, 2nd by Commissioner Stanzione. Motion passed unanimously.

Motion by Commissioner Taliani to accept Laura O'Day's resignation as payroll clerk effective February 28, 2023, 2nd by Commissioner Stoneburner. Motion passed unanimously.

Motion by Commissioner Taliani to add payroll duties to the secretary/treasurer's responsibilities effective March 1, 2023, 2nd by Commissioner Stanzione. Passed unanimously.

Motion by Commissioner Kristof to approve the financial safe guards (checks and balances) as recommended, 2nd by Commissioner Stoneburner. Motion pass unanimously.

Motion by Commissioner Kristof to transfer \$200,000.00 to the money market account from the main checking account, 2nd by Commissioner Taliani. Discussion followed regarding the concerns of the safety of carrying a high balance in the checking account. Commissioner Taliani provided the secretary with information regarding PLIGIT for future savings. Motion passed unanimously.

Commissioner Taliani requested that the Police Commission convene to an Executive Session to discuss a personnel issue. Executive Session began at 4:48 p.m. and ended at 4:54 p.m.

Motion by Commissioner Taliani to provide Pamela Manning with a one-time performance based bonus of \$1,000.00, 2nd by Commissioner Kristof. Motion passed unanimously.

OPERATIONS COMMITTEE:

Motion by Commissioner Kristof to begin the civil service testing for applicants for part-time police officer position(s) before February 28, 2023, 2nd by Commissioner Stoneburner. Motion passed unanimously.

Vice Chairperson Kuhns provided the Commission with a copy of the guidelines for the hiring of a full-time officer with the input of the Chief of Police. The Chief explained that the agility testing is set per Allegheny County standards. The Chief also noted that he will not be

involved in open interviews when conducted by the Board as a show of impartiality. The procedures will be submitted to the solicitor for legal approval prior to approval by the Police Commission.

OLD BUSINESS:

The financial audit by the accounting firm of Maher Duessel is scheduled to begin on March 6, 2023.

NEW BUSINESS:

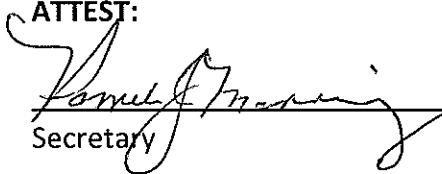
The Chief of Police brought the new tablet/mount to share with the Commission for review. He explained the feasibility and cost effectiveness of not having an actual full sized computer in each car; with the ability to move the tablet from vehicle to vehicle including the features of using a tablet. Two tablets will be purchased using the DCED grant money obtained in September 2022 and the remaining balance of the VPA/KS State Bank Loan.

ADJOURNMENT:

Motion to adjourn at 5:11 p.m. by Commissioner Stanzione, 2nd by Commissioner Stoneburner. Motion passed unanimously.

Approved on the 14th Day of March, 2023:

ATTEST:


Secretary

