



ALLEGHENY VALLEY REGIONAL POLICE DEPARTMENT



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February 13, 2024

ALLEGHENY VALLEY REGIONAL POLICE COMMISSION MEETING

The reorganization meeting was called to order by Solicitor Jaclyn Shaw at 4:32 p.m. at the Cheswick Borough Building located at 220 S. Atlantic Avenue, Cheswick, Pennsylvania followed by the Pledge of Allegiance.

ROLL CALL:

- Rick Stoneburner – Commissioner
- Amy Kuhns – Commissioner
- Anthony Taliani, Jr. – ABSENT
- Ken Igo – Commissioner
- Brad Yaksich – Commissioner
- Dan Carroll – Commissioner
- Jaclyn Shaw – Solicitor
- Chief Michael Naviglia
- Pam Manning – Secretary

ELECTION OF OFFICERS:

Commissioner Yaksich nominated Rick Stoneburner for position as Chairperson, nomination was 2nd by Commissioner Kuhns.

No additional nominations.

Motion by Commissioner Carroll to appoint Rick Stoneburner as the Chairperson of the Allegany Valley Regional Police Department Commission for 2024 and 2025, 2nd by Commissioner Igo. Motion passed unanimously.

Solicitor Shaw turned over the meeting to Chairperson Rick Stoneburner.

Motion by Commissioner Yaksich to appoint Dan Carroll for position as Vice-Chairperson, 2nd by Commissioner Carroll. Motion passed unanimously.

Motion by Commissioner Kuhns to appoint Pamela Manning as secretary/treasurer, 2nd by Commissioner Igo. Motion passed unanimously.

Motion by Commissioner Kuhns to appoint Jaclyn Shaw as solicitor, 2nd by Commissioner Yaksich. Motion passed unanimously.

Chairperson Stoneburner appointed Commissioner Taliani, Commissioner Yaksich and Commissioner Igo to the Budget & Finance Committee. Passed Unanimously.

Chairperson Stoneburner appointed Commissioner Kuhns and Commissioner Carroll to the Operations Committee. Passed Unanimously.

Chairperson Stoneburner will oversee the Office. Passed unanimously.

Motion by Commissioner Yaksich to approve Resolution 01 of 2024 acknowledging the elections and appointments of the members for the positions of the Allegheny Valley Regional Police Department Commission, 2nd by Commissioner Igo. Motion passed unanimously.

CITIZEN'S COMMENTS:

None

CHIEF OF POLICE REPORT:

The Chief read the monthly report for January 2024. A total of 153 incidents: 5 Incidents, 3 Arrests, 3 Adult, 0 Juvenile, 2 Traffic Collisions, 22 Citations and 21 EMS.

Discussion of Vehicle List by the Chief. Chief requested that the Board provide him with a set schedule of vehicles, process of switching out cars as 2024 has no pending grants for vehicles and not included in the 2024 budget. Commissioner Yaksich inquired about tracking mileage on the vehicles. Commissioner Igo suggested the Board create a policy about vehicle purchases. 2025 Budget should include a vehicle purchase.

Discussion regarding the command trailer and how it will be moved to a required location. Chairperson Stoneburner suggested that the trailer be moved through the use of one of the municipality's equipment. Secretary to contact municipal secretaries to inquire about insurance in using municipal equipment to transport police department equipment.

GENERAL OFFICE:

1. Motion by Commissioner Yaksich to approve the meeting minutes for the January 9, 2024 regular meeting, 2nd by Commissioner Kuhns. Motion passed unanimously.
2. Solicitor Shaw discussed a tie-breaker policy after researching other regional departments' policies. She advised that a "no action taken" vote if a tie occurs following Roberts Rules of Order.

BUDGET & FINANCE:

1. Motion by Commissioner Igo to approve the bill list as provided for February, 2024, 2nd by Commissioner Kuhns. Motion passed unanimously.
2. Motion by Commissioner Igo to approve Case/Sabatini to perform the required financial audit for the year of 2023, 2nd by Commissioner Carroll. Motion passed unanimously.
3. Motion by Commissioner Kuhns to approve the purchase of storage racks to not exceed \$350.00 for the Cheswick station, 2nd by Commissioner Igo. Motion passed unanimously.
4. Motion regarding the required pension obligation was tabled until the Fall.
5. Motion by Commissioner Kuhns to authorize the vo-tech school to transform the donated trailer to a police command center to not exceed \$8,000.00 through grant expenditures, 2nd by Commissioner Igo. Motion passed unanimously.

6. Motion regarding the purchase of the Ford F150 through the Northern Lancaster County Regional Police Department was tabled until more information obtained regarding the insurance coverage from municipalities using their equipment to move the trailer.

OPERATIONS COMMITTEE:

Discussion with the Chief and Solicitor regarding the updates to the Policy & Procedure Manual as per the recommendations of the Chiefs of Police Association.

1. Motions (Agenda 1 through 5) to approve each separate policy were tabled until the March 12, 2024 regular monthly meeting.
2. Motion by Commissioner Igo to approve the Memorandum of Understanding for the use of body cameras and mobile videos from the Allegheny County District Attorney, 2nd by Commissioner Kuhns. Motion passed unanimously.
3. Motion by Commissioner Kuhns authorizing the Chief to attend the 2024 National Workshop of the North American Police Work Dog Association in Tampa, Florida from May 5th through May 9th as part of the required certification and continuing education of K9 & Handler not to exceed \$2,000.00 which includes the cost of the work shop, hotel and meals; funded by K9 donations solicited by the Chief in 2023, 2nd by Commissioner Carroll. Motion passed unanimously.
4. Motion to advertise and sell vehicles tabled until a policy in place regarding vehicles.

OLD BUSINESS:

1. Grant denied for the 2024 vehicle.

NEW BUSINESS:

1. District Judge Michael Girardi swore in civil service board members: Erin Auvil, Joe Ferrero and John Nwranski. Space designated for civil service in administration office for storage of their records. Testing may be done at any of the municipal offices. First meeting is scheduled for February 20th at 10:00 a.m. at the Springdale Township Municipal Building.
2. K9 Carr will be receiving a vest for Lisa Lendl-Lander of Week Knots, Pittsburgh through the Vested Interest in K9s Inc. grant program.
3. Chief attended a class with the Attorney General's office and was advised of the following: Unescorted individuals are not permitted in police offices, exception is paid personnel of police department; restriction on right to know; information that can be divulged.
4. Chief asked that the Commissioners request their municipalities to establish policies regarding airbnbs as there have been concerns in Cheswick Borough.
5. Chief requested that line painting for traffic enforcement be done in early spring when weather permits.

ADJOURNMENT:

1. Motion to adjourn at 5:52 p.m. by Commissioner Igo, 2nd by Commissioner Kuhns.