

RESOLUTION

Allegheny Valley Regional Police Department

Board of Commissioners

RESOLUTION CONFIRMING CERTAIN POLICY WITH REGARD TO RIGHT-TO-KNOW REQUEST

WHEREAS, and now, this 9th day of December, 2025, at a regular public meeting of the Allegheny Valley Regional Police Department Board of Commissioners, at which a quorum was present, the within Resolution was adopted and official action authorized, it therefore being **RESOLVED** as follows:

1. The Allegheny Valley Regional Police Department Board of Commissioners confirm the designation of the Police Department's Secretary as the Right-To-Know Officer.
2. Request shall be made by mail to:

Attention: Right to Know Officer
Allegheny Valley Regional Police Department
100 Plate Drive
Harwick, PA 15049

Or electronically to: p.manning@avrpd.com

3. All existing policies, procedures, and practices of the Allegheny Valley Regional Police Department with regard to the Right-to-Know requests, whether by practice or prior written policy of the Allegheny Valley Regional Police Department, are hereby affirmed, including, but not limited to:
 - (a) Requests must be in writing using the "Standard Right-to-Know Law Request Form" form promulgated by the Pennsylvania Office of Open Records, available at the web-site of the Allegheny Valley Regional Police Department at <https://avrpd.com>
 - (b) Anonymous or verbal requests will not be considered.

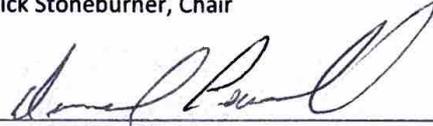
4. All practices and policies of the Allegheny Valley Regional Police Department with regard to Open Records and Right-to-Know requests are intended to be fully compliant with the law of the Commonwealth of Pennsylvania with regard to Open Records, including the "Pennsylvania Right-to-Know Law," and opinions of the Office of Open Records and any courts of competent jurisdiction, and said laws, rules, and regulations shall control any practice or policy of the Allegheny Valley Regional Police Department.

RESOLVED AND ENACTED by a vote as indicated by signature below, This Resolution is hereby certified to be true and correct; effective immediately; and adopted on this 9th day of December, 2025.

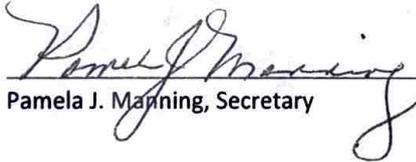
ALLEGHENY VALLEY REGIONAL POLICE DEPARTMENT
BOARD OF COMMISSIONERS



Rick Stoneburner, Chair



Daniel Carroll, Vice-Chair



Pamela J. Manning, Secretary